



UNIVERSITY OF THE  
WITWATERSRAND,  
JOHANNESBURG

Annexure A: Scope of Work  
Reference No.: Wits Tender /2025:29  
Description: OFMD-Wits Rural Campus

### **1. Background – Wits Rural Campus**

Wits Rural Campus (WRC) is a unique and dynamic extension of the University of the Witwatersrand, Johannesburg. Situated in Limpopo Province R531 Orpen Road Acornhoek (the University) operates as a multidisciplinary hub supporting research, training, health outreach, hospitality, and academic development.

WRC provides accommodation, conferencing facilities, and support infrastructure to a wide range of stakeholders including students, researchers, NGOs, government departments, and international visitors. As a high-traffic, multi-use campus, it plays a crucial role in rural health advancement and community engagement.

The campus has evolved into a self-sustaining lodge and operations base that requires high-quality, reliable, and responsive service providers to support its ongoing growth and professional standards. This includes, but is not limited to: maintenance services, equipment servicing, infrastructure support, landscaping, catering, and general facilities management.

Partnering with Wits Rural Campus offers a unique opportunity to contribute to a meaningful cause, build a long-term professional relationship with a respected institution, and showcase service excellence in a highly visible, multi-functional environment.

We are committed to supporting local economic development, empowering SMMEs, and working with suppliers who value quality, sustainability, and accountability.

### **2. Purpose of this RFI**

- To understand supplier capabilities and explore service offerings within the Wits Rural precinct
- To identify potential service providers that can be engaged with, with respect to further procurement processes for provision or delivery of goods/services for the Wits Rural campus.

### **3. Scope of Work**

We are seeking service providers' information/company profiles related to the provision of the following goods/services:

1. HVAC Services -Repairs and Installations
2. Laundry Service -Collection and Delivery
3. General Hardware Supplies
4. Technical support for electrical infrastructure
5. Electric Fencing Contractor
6. Perishable and Non-Perishable Groceries
7. Fresh Produce



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8. Internet Service Provider
9. IT Support -Hardware and Network support
10. Pump/Borehole specialist
11. Building Contractor Services
12. Safari Services
13. Gas and/or Diesel Supplier
14. General Supplier for Linen/Haberdashery for Hospitality Industry
15. Chemical/Cleaning Hardware
16. Waste Removal

**Detailed Service Requirements for each component are below.**

#### **HVAC Services**

Service and maintain approximately 70 inverter air conditioners (18,000 BTU). Maintain and repair industrial refrigeration systems, walk-in fridges, and walk-in freezers.

#### **Laundry Services**

Collection and delivery of hotel linen including sheets, towels, and other linen. Ironing services must be included. High-quality finish required.

#### **General Hardware Supplies**

Supply of plumbing and electrical items. General items include keys, locks, nuts, bolts, screws, washers, hinges, latches, handles, wire, chains, belts, tools, etc.

#### **Technical Support for Electrical Infrastructure**

Maintenance and repair of high-voltage cables, 3-phase DB boards. Fault finding and repair of general electrical issues.

#### **Electric Fencing Contractor**

Installation, repair, and maintenance of electric fencing. Work includes shock box service and full fencing solutions.

#### **Perishable and Non-Perishable Groceries**

Weekly delivery of groceries and fresh meat. Certificate of Acceptability (COA) required.

#### **Fresh Produce**

Weekly and seasonal delivery of fresh fruit and vegetables. High quality and fresh standards must be maintained.



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### **Internet Service Provider**

Provide reliable bandwidth for business operations. Ongoing technical support and maintenance must be included.

### **IT Support (Hardware and Network)**

Maintenance of current wireless network. Support for printers, desktops, laptops, and networking infrastructure.(Multiple Routers)

### **Pump/Borehole Specialist**

Supply and installation of bespoke pressure pumps and borehole systems. Provide tailored pumping solutions for both residential and commercial use.

### **Building Contractor Services**

Turnkey solutions for renovations and new building projects. Services include tiling, painting, general refurbishments and maintenance.

### **Safari Services**

Provide half-day and full-day guided safari trips to Kruger National Park (KNP). Also provide sunrise and sundowner trips. Group sizes range from 5 to 100 guests. Vehicles must be roadworthy, fully insured, and compliant with all tourism regulations.

### **Gas and/or Diesel Supplier**

Regular delivery of LP gas for kitchen operations. Supply and deliver diesel for generator use.

### **Linen/Haberdashery for Hospitality**

Supply high-quality linen, towels, bedding, and related items tailored for the hospitality industry.

## **4. Service Levels**

The University requires that service providers be located within a 150km radius of the Wits Rural Campus to ensure the timely delivery of goods and services. Response and delivery timeframes will vary based on the urgency and priority of the requirement. For high-impact or emergency needs, service providers must respond and deliver within 12 hours, and no later than 1 business day (maximum 48 hours). For all standard requests, delivery must take place within 48 hours of receiving a valid purchase order (PO).